

Templeton Community Services District
420 Crocker Street
Templeton, CA 93465
(805) 434-4900
Board Meeting Location
206 5th Street



1. AGENDA - SEPTEMBER 19, 2023

Documents:

[SEPTEMBER 19, 2023 BOARD MEETING AGENDA WITH LINKS TO REPORTS.PDF](#)

2. DOCUMENT(S) DISTRIBUTED AFTER POSTING OF AGENDA

Any documents distributed after posting of the Agenda will be uploaded here.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Keri Dodson or Natalie Klock at (805) 434-4900 or fax (805) 434-4820. **Requests must be made as early as possible and at least one-full business day before the start of the meeting.**

Documents and material relating to an open session agenda item that are provided to the Templeton Community Services District less than 72 hours prior to a regular meeting will be available for public inspection and copying at 420 Crocker St., Templeton, CA during normal business hours

BOARD OF DIRECTORS

Wayne Petersen
President

Debra Logan
Vice-President

Navid Fardanesh
Director

Pamela Jardini
Director

Khouloud Pearson
Director



STAFF

Jeff Britz
General Manager

Bettina L. Mayer, P.E.
District Engineer

Keri Dodson
Executive Assistant/Board Clerk

Justin Black
Utilities Manager

Natalie Klock
Finance Officer

Tom Peterson
Fire Chief

Melissa Johnson
Recreation Supervisor

TEMPLETON COMMUNITY SERVICES DISTRICT

P.O. BOX 780 • 420 CROCKER STREET • TEMPLETON, CA 93465 • (805) 434-4900 • FAX: (805) 434-4820

AGENDA

Regular Meeting Date:
Tuesday, September 19, 2023
6:30 p.m. – Closed Session
7:00 p.m. – Open Session

TCSD Board Mtg. Rm.
206 5th Street
Templeton, CA 93465

PUBLIC PARTICIPATION: THE BOARD ROOM WILL NOW BE OPEN TO PUBLIC THAT WISH TO ATTEND MEETINGS IN-PERSON; HOWEVER, MEETINGS WILL CONTINUE TO BE AVAILABLE BY TELECONFERENCE OR BY VISITING THE LINK BELOW.

Public Call in # to Participate is as follows:
ZOOM Phone #: 1-669-900-6833
Meeting ID: 828 8796 2507
Passcode: 768242

Or Join the Zoom Meeting at:

<https://us02web.zoom.us/j/82887962507?pwd=S3M0R1RtaXhGWEIXWUI0YjZwUHVdZ09>

PLEASE NOTE: In order to view the meeting in the best quality, it is recommended that you watch it utilizing Speaker View.

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the agenda below before or during consideration of that item. Public comment and public testimony shall be limited to three minutes per person unless extended or shortened by the President in his/her discretion.

ADDITIONAL PUBLIC COMMENT OPTIONS: The public may also provide comment via e-mail or letters that will be distributed to the Board of Directors. E-mails may be sent to the Board Clerk at boardclerk@templetoncsd.org. Letters may be mailed to the District Office at P.O. Box 780, Templeton, CA 93465. Letters may also be dropped-off at the District's Drop-Box located outside the District Office at 420 Crocker Street, Templeton. People may also call the District Office at (805) 434-4900 to leave a message concerning items on the agenda. Public input must be received by Tuesday, September 19, 2023 by 3:00 p.m.

Please silence all cell phones/pagers during the meeting as a courtesy to others.

Stay connected – www.templetoncsd.org – Go to “Notify Me”

ORDER OF BUSINESS

Call to Order/Roll Call

Public Comment on Closed Session Items

Adjourn to Closed Session

Closed Session Items

PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION
Government Code Section 54957 (b)
Title: General Manager

Open Session - 7:00 p.m.

Report Out of Closed Session: The Board President will announce if any reportable actions were taken during the Closed Session portion of the meeting.

ORDER OF BUSINESS

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Order of Business:** Board members may request to change the order of business.
5. **Public Comment:**
Members of the public may address the Board on any items of interest within the subject matter jurisdiction of the Board but not on the agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. However, Board Members or District Staff Members may briefly respond to statements made or questions posed by the Public. Additionally, on their own initiative or in response to questions posed by the public a Board or Staff Member may ask a question for clarification. Further, the Board may request staff to report back to the body at a subsequent meeting concerning any matter, or to take action to direct staff to place a matter of business on a future agenda (Government Code section 54954.2).
6. **Consent Agenda:** (ACTION - VOTE) The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board Member and will be considered separately at the conclusion of the administrative items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.

- a. [Minutes](#): The Board will consider adoption of the regular meeting minutes of September 5, 2023.
- b. [Treasurer Report](#): The Board will consider approving the July 2023 Treasurer's Report.
- c. [Resolution No. 18-2023 - Minor Revisions to Personnel Guidelines](#): The Board will consider adopting Resolution No. 18-2023, making minor revisions to the Personnel Guidelines to provide clarification in the areas of sick, vacation and holiday pay, along with a revision to the dress code for Maintenance and Utility field staff.
- d. [Notice of Completion for the Evoqua Bioxide System](#): The Board will consider accepting the work on the Evoqua Bioxide System as complete and directing staff to file a Notice of Completion.
- e. [Budget Adjustment - Assistance to Firefighters Grant](#): The Board will consider approving a budget adjustment to shift budgeted FY 2022/23 funds to FY 2023/24 in the amount of \$50,630 Supplies and \$48,219 Grant Proceeds for the Assistance to Firefighters Grant award for radios.
- f. [Budget Adjustment - Fire Station Bathroom Repair](#): The Board will consider approving a budget adjustment to shift budgeted FY 2022/23 fund to FY 2023/24 in the amount of \$11,500 Capital Outlay for repairs to the Fire Station bathroom.

7. **General Manager's Report:**

8. **Committee Reports:**

- [Water Resources Advisory Committee - 09/06/2023](#)

9. **Activity Update Reports:**

- [Finance](#)
- [Fire and Emergency Services](#)
- [Parks, Recreation and Solid Waste](#)
- [Utilities](#)

10. **Directors Reports and/or Comments:** Directors will give brief reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

11. **Adjournment**

Tentative Agenda Items as of September 13, 2023:

- Badge Pinning Ceremony for Captain Rob Baker - 10/03/2023
- Recognition of Retiring District Engineer Tina Mayer - 10/03/2023
- Assignment of Solid Waste Franchise Agreement - 10/03/2023
- Storm Water Annual Report - 10/03/2023
- Source Control Program Annual Report - 10/03/2023
- Toad Creek Terrace Sewer Line Acceptance - 10/03/2023
- Dish Network Cell Site Lease - 10/17/2023
- Annual Adjustment of Impact Fees - 10/17/2023

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