

Templeton Community Services District  
420 Crocker Street  
Templeton, CA 93465  
(805) 434-4900  
Board Meeting Location  
206 5th Street



1. AGENDA - NOVEMBER 21, 2023

Documents:

[NOVEMBER 21, 2023 AGENDA WITH LINKS TO REPORTS.PDF](#)

2. DOCUMENT(S) DISTRIBUTED AFTER POSTING OF AGENDA

Any documents distributed after posting of the Agenda will be uploaded here.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Keri Dodson or Natalie Klock at (805) 434-4900 or fax (805) 434-4820. **Requests must be made as early as possible and at least one-full business day before the start of the meeting.**

Documents and material relating to an open session agenda item that are provided to the Templeton Community Services District less than 72 hours prior to a regular meeting will be available for public inspection and copying at 420 Crocker St., Templeton, CA during normal business hours

**BOARD OF DIRECTORS**

**Wayne Petersen**  
President

**Debra Logan**  
Vice-President

**Navid Fardanesh**  
Director

**Pamela Jardini**  
Director

**Khouloud Pearson**  
Director



**STAFF**

**Jeff Britz**  
General Manager

**Bettina L. Mayer, P.E.**  
District Engineer

**Keri Dodson**  
Executive Assistant/Board Clerk

**Justin Black**  
Utilities Manager

**Natalie Klock**  
Finance Officer

**Tom Peterson**  
Fire Chief

**Melissa Johnson**  
Recreation Supervisor

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**TEMPLETON COMMUNITY SERVICES DISTRICT**

P.O. BOX 780 • 420 CROCKER STREET • TEMPLETON, CA 93465 • (805) 434-4900 • FAX: (805) 434-4820

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**AGENDA**

**Regular Meeting Date:**  
**Tuesday, November 21, 2023**  
**7:00 p.m. – Open Session**

**TCSO Board Mtg. Rm.**  
**206 5<sup>th</sup> Street**  
**Templeton, CA 93465**

**PUBLIC PARTICIPATION: THE BOARD ROOM WILL NOW BE OPEN TO MEMBERS OF THE PUBLIC THAT WISH TO ATTEND MEETINGS IN-PERSON; HOWEVER, MEETINGS WILL CONTINUE TO BE AVAILABLE BY TELECONFERENCE OR BY VISITING THE LINK BELOW.**

**Public Call in # to Participate is as follows:**  
**ZOOM Phone #: 1-669-900-6833**  
**Meeting ID: 813 9394 9403**  
**Passcode: 173694**

**Or Join the Zoom Meeting at:**

<https://us02web.zoom.us/j/81393949403?pwd=czBMUnQrQlFFNHFnUppOFR5UUx6dz09>

**PLEASE NOTE:** In order to view the meeting in the best quality, it is recommended that you watch it utilizing Speaker View.

Please Note:

Members of the public will have the opportunity to directly address the District Board of Directors concerning any item listed on the agenda below before or during consideration of that item. Public comment and public testimony shall be limited to three minutes per person unless extended or shortened by the President in his/her discretion.

**ADDITIONAL PUBLIC COMMENT OPTIONS:** The public may also provide comment via e-mail or letters that will be distributed to the Board of Directors. E-mails may be sent to the Board Clerk at [boardclerk@templetoncsd.org](mailto:boardclerk@templetoncsd.org). Letters may be mailed to the District Office at P.O. Box 780, Templeton, CA 93465. Letters may also be dropped-off at the District's Drop-Box located outside the District Office at 420 Crocker Street, Templeton. People may also call the District Office at (805) 434-4900 to leave a message concerning items on the agenda. Public input must be received by Tuesday, November 21, 2023 by 3:00 p.m.

*Please silence all cell phones/pagers during the meeting as a courtesy to others.*

**Stay connected – [www.templetoncsd.org](http://www.templetoncsd.org) – Go to “Notify Me”**

## ORDER OF BUSINESS

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Report Out of Closed Session:** The Board President will announce if any reportable actions were taken during the Closed Session portion of the November 7, 2023 Board Meeting.
5. **Order of Business:** Board members may request to change the order of business.
6. **Public Comment:**

Members of the public may address the Board on any items of interest within the subject matter jurisdiction of the Board but not on the agenda today. In compliance with the Brown Act, the Board cannot discuss or act on items not on the agenda. However, Board Members or District Staff Members may briefly respond to statements made or questions posed by the Public. Additionally, on their own initiative or in response to questions posed by the public a Board or Staff Member may ask a question for clarification. Further, the Board may request staff to report back to the body at a subsequent meeting concerning any matter, or to take action to direct staff to place a matter of business on a future agenda (Government Code section 54954.2).
7. **Consent Agenda:** (ACTION - VOTE) The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board Member and will be considered separately at the conclusion of the administrative items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. Members of the public may comment on the Consent Agenda items.
  - a. **Minutes:** The Board will consider adoption of the regular meeting minutes of November 7, 2023.
  - b. **Treasurer Report:** The Board will consider approving the September 2023 Treasurer's Report.
  - c. **Budget Amendment - 2023 Fire Out of County Assignments:** The Board will consider approving a budget amendment in the amount of \$55,000 to Fire Fund Line item (50210) Overtime, \$45,000 to the Fire Fund line item (80500) Transfer to Reserves-Asset Replacement, \$28,250 to the Fire Fund Future Operating account and \$128,250 to the Fire Fund line item (41800) Miscellaneous Income.
  - d. **Resolution No. 22-2023 - Revision to Board Bylaws:** The Board will consider adopting Resolution No. 22-2023 making minor revisions to the Board Bylaws regarding Committees.

- e. [Cancellation of January 2, 2024 Board Meeting](#): The Board will consider cancellation of the January 2, 2024 Board Meeting.
8. **Business:**
  - a. [Resolution No. 23-2023 - 2023-2024 State Mandated Inspection Report](#): The Board will consider adopting Resolution No. 23-2023, accepting the 2023-2024 California State Fire Marshal mandated inspection report. (ACTION/ROLL-CALL VOTE)
9. **General Manager's Report:**
10. **Committee Reports:**
  - [Water Resources Advisory Committee - 11/01/2023](#)
  - [Administration/Finance Committee - 11/02/2023](#)
11. **Activity Update Reports:**
  - [Finance](#)
  - [Fire and Emergency Services](#)
  - [Parks, Recreation and Solid Waste](#)
  - [Utilities](#)
12. **Directors Reports and/or Comments:** Directors will give brief reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.
13. **Adjournment**

Tentative Agenda Items as of November 16, 2023:

- Update to Personnel Guidelines - Sick Leave - 12/05/2023
- Urban Water Management Plan - 12/05/2023
- On-Call Engineering Services Agreement - 12/05/2023
- Revision to Salary Schedule - Minimum Wage - 12/05/2023
- Revisions to Strategic Financial Policies - 12/05/2023
- Audit Report - 12/05/2023
- AT&T Cell Site Lease - 12/05/2023
- Public Hearing - Community Projects Funding - Fire Engine - 12/05/2023
- Request for Waiver of Fees for Water Usage - 221 N. Main - 12/05/2023
- Update to Investment Policy - 12/05/2023
- IWMA Joinder Agreement - 12/05/2023
- Letter of Support - Templeton Park Play Structure Improvement Project - 12/05/2023
- Board Reorganization - 12/19/2023
- Authorization to Place Order for Type 1 Fire Engine - 01/16/2024
- Review of Fire Financial Model - 01/16/2024
- Committee Assignments - 01/16/2023
- Budget Amendment - Fire Station Expansion Interim Phase I - 02/20/2023

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