

1. AGENDA - MAY 12, 2023

Documents:

[MAY 12, 2023 MEETING AGENDA WITH LINKS TO REPORTS.PDF](#)

2. Document(S) Distributed After Posting Of Agenda

Any document distributed after posting of the Agenda will be uploaded here.

2.I. Auditor RFP Scoring Matrix

Documents:

[AUDITOR RFP SCORING MATRIX.PDF](#)

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TEMPLETON COMMUNITY SERVICES DISTRICT

P.O. BOX 780 • 420 CROCKER STREET • TEMPLETON, CA 93465 • (805) 434-4900 • FAX: (805) 434-4820

ADMINISTRATION/FINANCE COMMITTEE MEETING
Friday, May 12, 2023 at 1:30 p.m.

The District Administration/Finance Committee will meet both in-person at the Templeton CSD Board Room located at 206 5th Street, Templeton, CA and via a Zoom Teleconference on Friday, May 12, 2023, at 1:30 p.m.

PUBLIC PARTICIPATION: THE BOARD ROOM WILL NOW BE OPEN TO PUBLIC THAT WISH TO ATTEND MEETINGS IN-PERSON; HOWEVER, MEETINGS WILL CONTINUE TO BE AVAILABLE BY TELECONFERENCE OR BY VISITING THE LINK BELOW.

Public Call in # to Participate is as follows:
Zoom Phone # 1-669-900-6833
Meeting ID: 897 9265 1248
Passcode# 035118

Or Join the Zoom Meeting at:

<https://us02web.zoom.us/j/89792651248?pwd=bkhJK3hRRldNeXplTzJqajFoeDd0Zz09>

PLEASE NOTE: In order to view the meeting in the best quality, it is recommended that you watch it utilizing Speaker View.

The public may also provide comment via e-mail or letters that will be read into the public record. E-mails may be sent to the Board Secretary at boardclerk@templetoncsd.org. Letters may be mailed to the District Office at P.O. Box 780, Templeton, CA 93465. Letters may also be dropped-off at the District's Drop-Box located outside the District Office at 420 Crocker Street, Templeton. People may also call the District Office at (805) 434-4900 to leave a message concerning items on the agenda. Public input must be received by Friday, May 12, 2023 by 10:30 a.m.

AGENDA:

- 1) [Audit Proposal Recommendation](#): The Committee will review the auditing firms that submitted proposals in order to make a recommendation to the Board.

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- 2) Banking Service Update: The Committee will receive an update on items related to banking services including positive pay and remote deposits.
- 3) Meal Per Diem: Staff will provide the Committee with a proposed update to the District Travel Policy to adjust meal per diem amounts.
- 4) Review of Draft Departmental Line Items Budgets for FY 2023/24: The Committee will review a draft of the Departmental Line Items for the FY 2023/24 Budget.

The public is invited to attend this meeting in-person or via Zoom and will be afforded time to discuss any item on the agenda.

Auditor RFP Evaluation

Max Points to Award		35	25	20	10	10			
Firm Name	Evaluator	1. The firms past experience and performance on comparable government engagements.	2. The experience of the firm's professional personnel to be assigned to the engagement.	3. Fee for the engagment.	4. Planning/Schedule for the engagement.	5. Adherence and clarity to requests for proposals.	Total Scores	Average Scores	Average Scores Overall
Eadie Payne, LLP	Jeff Britz	29	22	14	10	10	85	84.5	78.6
	Natalie Klock	30	25	10	10	9	84		
	Debra Logan	35	25	17	10	10	97		
	Eric Mortensen	15	20	10	5	n/a	50		
	Wayne Petersen	25	20	16	8	8	77		
Maze & Associates	Jeff Britz	35	25	13	8	10	91	79	81.8
	Natalie Klock	30	22	5	5	5	67		
	Debra Logan	35	25	16	5	8	89		
	Eric Mortensen	25	25	20	5	n/a	75		
	Wayne Petersen	30	25	14	8	10	87		
Moss, Levy & Hartzheim, LLP	Jeff Britz	33	21	18	7	6	85	87	87.8
	Natalie Klock	35	25	15	9	5	89		
	Debra Logan	35	25	19	10	10	99		
	Eric Mortensen	35	15	20	5	n/a	75		
	Wayne Petersen	32	25	18	8	8	91		
Nigro & Nigro	Jeff Britz	31	24	20	10	10	95	95.5	84.2
	Natalie Klock	35	25	20	7	9	96		
	Debra Logan	35	25	20	9	8	97		
	Eric Mortensen	15	20	15	5	n/a	55		
	Wayne Petersen	25	20	20	6	7	78		
The Pun Group Accountants & Advisors	Jeff Britz	27	18	10	9	10	74	73.5	77.8
	Natalie Klock	30	20	5	9	9	73		
	Debra Logan	35	25	15	8	8	91		
	Eric Mortensen	35	20	20	10	n/a	85		
	Wayne Petersen	25	20	5	8	8	66		

Staff Scoring
Committee Scoring