

A regular meeting of the Templeton Community Services District (TCSD) Board of Directors was held on Tuesday, December 21, 2021 at 7:00 p.m. via Zoom.

Call to Order: 7:00 p.m.

Roll Call: Directors English, Fardanesh, Jardini, Logan and Petersen.

Staff: General Manager Jeff Brittz, Fire Chief Tom Peterson, Recreation Supervisor Melissa Johnson, and Board Secretary Keri Dodson.

Audience: Rubio Medina, Architect, and Joe Watje.

Pledge of Allegiance

Order of Business:

No change to order of business.

Special Reports and/or Presentations:

Badge-Pinning Ceremony for Firefighter Justin Lavigne

- A badge-pinning ceremony was held for new Fire Fighter, Justin Lavigne. He took his oath of office and was pinned by his sister, Mariana. The Board congratulated Justin and welcome him to the Department.

Introduction of Justin Black - Utilities Manager

- This introduction will be moved to the next scheduled Board Meeting, due to Justin being out sick.

Public Comment: None

Consent Agenda:

President Logan noted that revised minutes had been sent out to the Board, there were minor edits on page 9.

President Logan made a motion to adopt the Consent Agenda items a - c:

- a. **Minutes:** Consider adoption of the regular meeting minutes of December 7, 2021.
- b. **Treasurer's Report:** Consider approving October 2021 Treasurer's Report.
- c. **CEQA Determination Report:** Consider adopting Resolution No. 27-2021, finding the Bennet Way Sanitary Sewer Manhole (SSMH) Rehabilitation Project exempt from the CEQA and approving the project.

Director Jardini seconded the motion.

Roll Call Vote - Ayes: Logan, Jardini, English, Fardanesh and Petersen
Noes: None

Item d was pulled off of Consent in order to note that this expense will be paid out of Asset Replacement Account 30-70000.

President Logan made a motion to adopt Consent Agenda item d:

- d. Budget Amendment: Consider approving a budget amendment for Sealcoat at the Templeton Recreation Center.

Director English seconded the motion.

Roll Call Vote - Ayes: Logan, English, Fardanesh, Jardini and Petersen
Noes: None

NORMS AND CODE OF ETHICS

Norm:

President Logan reviewed the following Norm:

- 4005.3 Process Norms - The Board shall address and resolve policy issues and set priorities by building consensus through orderly conduct.

Business:

- a. Award of Agreement: The Board will consider awarding a consulting agreement to Rubio Medina, Architect, for the Fire Station Expansion.

Public Comment: None

President Logan made a motion to approve awarding a consulting agreement to Rubio Medina, Architect, for the Fire Station Expansion. Director Petersen seconded the motion.

Roll Call Vote-Ayes: Logan, Petersen, English, Fardanesh, and Jardini
Noes: None

- b. Resolution No. 28-2021 - Revisions to TCSD Board By-Laws: The Board will consider adopting Resolution 28-2021 making minor revisions to the TCSD Policy Handbook Bylaws.

Upon further discussion the Board determined that section 5070.4.6, which was to

be struck from the Bylaws, would remain as written.

Public Comment: None

Director English made a motion to approve adopting Resolution No. 28-2021, making minor revisions to the Board Bylaws. Director Petersen seconded the motion.

Roll Call Vote–Ayes: English, Petersen, Fardanesh, Jardini and Logan
Noes: None

General Manager’s Report

GM Britz reported on the following items:

- TCSD received \$9,535 in COVID-19 Independent Special District Relief Funding
- District Office closed for Christmas 12/23, 12/24 and closed for New Year’s Eve half day on 12/30 and full day on 12/31

Public Comment: None

Committee Reports:

- Fire and Emergency Management Committee - 12/09/21

Public Comment: None

Directors Reports and/or Comments:

- Director English attended a TAAG Meeting as well as a TRF Meeting
- Director Fardanesh joined GM Britz on behalf of the Board to pass out hams and gift cards to staff

President Logan reminded the Board that the January 4, 2022 Board Meeting is canceled. The next scheduled Board Meeting will be January 18, 2022

Tentative Items for Next Board Meeting:

- Committee Assignments for 2022
- Notice of Completion/Budget Amendment for Board Room Technology Upgrade Project

Adjournment: 8:00pm