



WATER WILL SERVE LETTER

— and —

FIRE SAFETY REVIEW

Application Packet & Information

Effective January 17, 2023

FEES REQUIRED AT TIME

OF APPLICATION SUBMISSION: \$525.00

Fee Breakdown as follows:

- 1. A non-refundable Will Serve Application processing fee of \$350.00.***
- 2. Fire Safety Review Letter Fee of \$175.00. If the project is over 5000 square feet (sf), an additional fee of \$.025 per sf over 5000 sf will be required.***
- 3. Note that additional fees may be due at time of Will Serve Letter, or Fire Safety Letter pick up.***

Application Checklist

Information required for ALL applications:

- ✓ Completed ***Water Will Serve Letter & Fire Safety Review Application***

Items to attach to application:

- Plot Plan
- Construction Plans - 1 digital PDF file emailed to PermitTech@templetoncsd.org.

Note that the maximum size accepted via email is 10MB.

- Construction Plans – 1 Complete Half-Size Plan Set (50% scale)
- Title Report or Lot Book Guarantee dated within last 30 days
- Application fee in the amount of \$525.00

Additional information required for all NON-RESIDENTIAL applications:

- ✓ Completed ***Wastewater User Survey Form***

Survey is required for all non-residential applications. A Wastewater Discharge Permit may be required based on the information provided in the Wastewater Survey. Food Service Businesses should complete the Food Service Wastewater Discharge Permit instead.

— Or —

- ✓ Completed ***Food Service Wastewater Discharge Permit Application***

All food service businesses must obtain a wastewater discharge permit and install grease interceptors.

Items to attach to application:

- Complete Plumbing Plan
- Specifications of proposed Grease Trap or Interceptor
- Cut Sheets for proposed Grease Trap or Interceptor
- Description of business operations, maintenance, and cleaning procedures



NOTICE TO BUILDERS/CONTRACTORS/HOMEOWNERS

Templeton Community Services District Ordinance 2002-3 requires a capital facilities fee per square foot of newly constructed space on all new construction and/or addition.

Templeton Community Services District Ordinance 2013-4 requires the following to be fitted with fire safety sprinklers:

New Construction: An automatic fire extinguishing system shall be installed and maintained in all new buildings in "A," "B," "C," "D," "E," "F," "H," "I," "M," "R," "S," and "U" occupancies as defined by the Uniform Building Code, regardless of type of construction or floor area, for which any Building Permit is issued after the effective date of this Ordinance.

Exceptions:

- (i) Detached Group B, C, M occupancies not exceeding 500 square feet and located at least 10 feet from adjacent buildings and 5 feet from adjacent property lines.
- (ii) Some "U" * uses may be exempted by the fire code official based on specific use (i.e. carports, fences, livestock shelters)

★May not exceed 3,000 square feet – must be at least 10 feet from adjacent buildings – no second stories – minimum two exists including one pedestrian door – workshops or offices limited to 10% of floor area – cannot be used for a place of employment or for public assemblage/events – cannot be used as a commercial building.

Note: "U" occupancies converted to conditioned habitable space will be required to install an automatic fire extinguishing system.

Existing Construction: An automatic fire extinguishing system shall be installed in all existing buildings or structures where proposed or ongoing additions, seismic retrofit, alterations or repairs are commenced over a three-year period, which meet one or more of the following:

- (i) Throughout structure where additions to existing buildings adds up to more than 50% of the existing square footage;
- (ii) Throughout existing and new sections of an existing building where the floor area is increased by 1,000 square feet;
- (iii) Alterations including modifications to an existing structure which involves complete removal and replacement of 50% or more of the wallboard;
- (iv) Have a total floor area exceeding five thousand (5,000) square feet;
- (v) When a second story or higher is added; When occupancy change increases fire risk or hazard, as determined by the fire code official.

For the purpose of calculating square footage for the application of fire sprinkler and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers or common areas (protected on three sides), overhangs over 2 feet, and covered walkways.

Furthermore, when an automatic fire extinguishing system is required for an existing single family residence due to an addition, fire sprinklers shall not be required for vaulted ceilings in the existing residence where there is no accessible attic space; otherwise, the addition and all other existing rooms and spaces in the residence shall be equipped with the fire sprinkler system.

Regardless of additions, alterations or repairs in existing sprinklered buildings, sprinkler coverages shall remain as per the National Fire Protection Association 13, 13R, or 13D Standards, whichever are applied by the fire code official.

Single-family residence builders please note: Your sprinkler contractor's design and calculations will determine the size of the water meter required. Please consult with your sprinkler contractor prior to requesting your water meter to be installed.

Templeton Community Services District Service Fee Schedule

LIST OF CURRENT FEES

WATER AND SEWER			Ordinance	Effective
Water Availability Letter Fee	\$118.00	Per Letter Request		
Will Serve Letter Application Fee	\$350.00	Per Will Serve Commitment	2012-1	05/31/12
Minimum Plan Review Fee	\$75.00	Per plan review	2005-2	03/24/05
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New Service Account Application Fee	\$10.00		2011-3	01/05/12
Back Flow Prevention Fee	\$1.00	Billed monthly per backflow device	2011-3	01/05/12
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Water Capacity Fee on Outstanding Water Units not connected prior to January 1, 2019	Fee	Calculated at time of connection	2018-5	10/02/18
Water Impact (Hook-Up) Fee Residential and Commercial	\$43,575.00	Per Unit of Use = 575 gpd. Meter & service lines not included.	2018-5	11/01/18
Sewer Impact (Hook-Up) Fee Residential and Commercial	\$11,290.00	Per Unit of Use = 176 gpd	2018-6	11/01/18
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Accessory Dwelling Unit (ADU) Pro-rated Fees				
ADU Water Impact (Hook-Up) Fee	\$8,336.00	New Construction	2018-5	11/01/18
ADU Sewer Impact (Hook-Up) Fee	\$7,055.00	New Construction	2018-6	11/01/18
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Main Line Extension Agreement	\$3,500.00	Deposit for Utility Extension review and processing		
Underground Inspection Fee - Residential or Commercial where no Deposit Agreement is in place	\$280.00	Per water service and sewer lateral connection to District Main Line	2005-2	3/24/05

METER INSTALLATION				
New Meter Installation 5/8", 3/4", 1"	\$750.00	New meter and staff installation	2005-2	03/24/05
New Meter Installation 1.5", 2" (Covers meter, materials and staff labor for new install.)	\$1,000.00		and 2018-5	11/01/18
Replace Existing Meter: upsize from 5/8" to 1" meter	\$100.00	Meter upsize 5/8" to 1"	2005-2	03/24/05
Replace Existing Meter: upsize from 5/8" to 1.5" meter	\$425.00	Meter upsize 5/8" to 1.5"	and	
Replace Existing Meter: upsize from 5/8" to 2" meter (Covers meter and staff labor to replace existing meter)	\$535.00	Meter upsize 5/8" to 2"	2018-5	11/01/18
Construction Fire Hydrant Meter	\$750.00	Deposit, plus monthly usage charges	2005-2	03/24/05

FIRE				
Fire Protection Plan Review	\$175.00	Plus \$0.025 per SF over 5,000 SF	2005-2	03/24/05
Fire Capital Facilities Charge Residential* & Commercial (Single story and <18')	\$0.87	Per square foot	2002-3	07/20/02
(Two story or >18')	\$1.60	Per square foot	2007-3	10/06/07
*New construction ADU < 750 SF exempt from Fire Fee				
Residential Fire Sprinkler System Review & Inspection	\$140.00	<5,000 SF	2005-2	03/24/05
	\$175.00	>5,000 SF		
Commercial Fire Sprinkler System Review & Inspection	\$245.00	Plus \$35.00 each add'l 26,000 SF	2005-2	03/24/05
Commercial – On Site Fire Line Underground Inspection	\$280.00	On Site Commercial Fire Line	2005-2	03/24/05
Commercial Monitoring and Alarm Systems	\$70.00	Commercial sprinkler systems	2005-2	03/24/05

PARK FACILITIES				
Park Facilities Fee – Residential	\$6,406.00	Per unit	2018-7	01/19/19
Park Facilities Fee – Accessory Dwelling Unit* *New Construction ADU < 750 SF exempt from Park Fee	\$4,710.00	Per Unit, New Construction 750 SF and greater	2018-7	01/19/19
Park Facilities Fee – Office	\$0.49	Per square foot	2018-7	01/19/19
Park Facilities Fee – Service or Retail	\$0.28	Per square foot	2018-7	01/19/19
Park Facilities Fee – Industrial	\$0.20	Per square foot	2018-7	01/19/19



TEMPLETON COMMUNITY SERVICES DISTRICT
 (805) 434-4900 (805) 434-4820 fax
 TEMPLETON FIRE DEPARTMENT
 (805) 434-4911 (805) 434-4820 fax



WATER WILL SERVE & FIRE SAFETY APPLICATION

Fees required at time of application submission: \$525.00

Fee Breakdown as follows:

1. **A non-refundable Will Serve Application processing fee of \$350.00.**
2. **Fire Safety Review Letter Fee of \$175.00. If the project is over 5000 square feet (sf), an additional fee of \$.025 per sf over 5000 sf will be required.**
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APPLICANT INFORMATION (Please fill out completely)

Primary Contact Name: _____ Phone: _____

Title: _____ Email Address: _____

Owner Name: _____

Owner Address: _____

City: _____ State: _____ Zip: _____

Work Phone: () _____ Home: () _____ Cell: () _____

Email Address (Owner): _____

Please note that an agent acting for the owner shall submit written authorization with owner's signature.

Agent Name: _____

Agent Address: _____

City: _____ State: _____ Zip: _____

Work Phone: () _____ Home: () _____ Cell: () _____

Email Address (Agent): _____

PROJECT INFORMATION (Please fill out completely)

PROJECT LOCATION OR ADDRESS:

Business Name/Type of Business (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

APN No: _____ Tract No: _____ Lot No: _____

TYPE OF PROJECT: (Check Appropriate Box)

Residential Zoning: Single Family Multi-Family Residential ADU (Accessory Dwelling Unit)

*Please Note: If new construction includes an accessory building (guest house, granny unit, pool house, garage, shop, etc.), please list the proposed use of the structure in the Project Description section below. Note that "U" occupancies are limited to 1000 square feet, unless **exclusively** used as a garage for parking of vehicles. Should actual use be inconsistent with the classifications defined in the California Building Code, now or in the future retrofit of sprinklers will be required.*

Commercial/Industrial Zoning:

Please complete a wastewater survey form for all commercial/industrial projects.

- Office Retail Medical Restaurant
 Industrial Auto Body Shop Other:

Project Size: Total square footage (sf). List existing and new sf separately, if applicable.

1st Floor: _____

2nd Floor: _____

Garage or Accessory Structure _____

Detailed Project Description:

Estimated Water Units of Use Required:

Attach water demand calculations for all projects except single family residential.

Construction Information: (Check Appropriate Box(es))

- New Construction Addition and/or Remodel (with added sf) Remodel (no additions of sf)

If adding or remodeling Bathroom(s), Shower Room(s), Kitchen(s) or Laundry Room(s), or adding any water using fixtures, please specify the information below for any added amenities and fixtures.

**Bathroom(s) or Shower Room(s)
Remodel or Addition?**

- _____ No of sinks: _____
_____ No of toilets: _____
_____ No of shower/tub combos: _____
_____ No of showers: _____
Will there be multiple shower heads?

**Kitchen(s)
Remodel or Addition?**

- _____ No of sinks: _____
_____ No of icemakers: _____
_____ No of dishwashers: _____

**Laundry Rooms (s)
Remodel or Addition?**

- _____ No of washing machines : _____
_____ No of toilets: _____
_____ No of shower/tub combos: _____

**Other Water Using Fixtures(s)
Remodel or Addition?**

FIRE DEPARTMENT ACCESS:

Will any portion of the access road or driveway exceed a 12% grade? Yes No

Will any portion of the access road or driveway exceed at 16% grade? Yes No

WATER SUPPLY (FIRE FLOW):

Hydrant location: _____

How far, in feet is the building from the fire hydrant in the roadway? _____

COMMENTS:

Please provide any information you feel will be helpful in our Fire Safety Evaluation.

A PLOT PLAN, CONSTRUCTION PLANS AND A CURRENT TITLE REPORT OR LOT BOOK GUARANTEE IS REQUIRED WITH THIS APPLICATION.

THE PLAN SHALL INCLUDE AN AREA MAP, ACCESS ROAD, DRIVEWAY, TURNOUTS, PROPOSED AND EXISTING BUILDINGS, AND THE LOCATION OF THE FIRE HYDRANT.

“Fire/Life Safety Requirements” will be available within ten (10) working days after review for fire code compliance. A copy of the requirements shall remain on the project site until final inspection or certification of occupancy has been issued.

If you have any questions, please feel free to contact the Templeton Community Services District or Fire Department between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

SIGNATURE OF OWNER/AGENT

DATE

Company name: _____

SITE PLAN

Consent of Landowner

Templeton Community Services District

APN No

I (we) the undersigned owner of record of the fee interest in the parcel of land located at (print address):

_____, identified as Assessor Parcel Number (APN)
_____, for which Development review, Will Serve Letter and/or

Fire Review Letter is being requested for: _____ (specify type of project, for example: addition to a single family residence; or general plan amendment), do hereby certify that:

1. Such application may be filed and processed with my (our) full consent, and that I (we) have authorized the agent named below to act as my (our) agent in all contacts with the county and to sign for all necessary permits in connection with this matter.
2. I (we) hereby grant consent to the Templeton Community Services District (District), its officers, agents, employees, independent contractors, consultants, sub-consultants and their officers, agents, and employees to enter the property identified above to conduct any and all surveys and inspections that are considered appropriate by the inspecting person or entity to process this application. This consent also extends to governmental entities other than the District, their officers, agencies, employees, independent contractors, consultants, sub-consultants, and their officers agents or employees if the other governmental entities are providing review, inspections and surveys to assist the county in processing this application. This consent will expire upon completion of the project.
3. If prior notice is required for an entry to survey or inspect the property. Please contact:
Print name: _____
Daytime telephone number: _____
4. I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property _____

PERSON OR ENTITY GRANTING CONSENT:

Print name: _____
Print address: _____
Daytime telephone number: _____
Signature of landowner: _____ Date: _____

AUTHORIZED AGENT:

Print name: _____
Print address: _____
Daytime telephone number: _____
Signature of authorized agent: _____ Date: _____